



HPLD FOUNDATION BOARD OF DIRECTORS

Regular Session

August 17th, 2020

3:00 PM

**Glenn A Jones MD Memorial Library
400 S Parish Ave, Johnstown, CO 80534**

This meeting will also be streamed online at:

<https://global.gotomeeting.com/join/449888309>

1.0 OPENING OF MEETING

- 1.1** Roll Call and Pledge of Allegiance
- 1.2** Approval of Agenda (Action)
- 1.3** Approval of Minutes (Action)
 - A. May 18, 2020
- 1.4** Public Comment

2.0 ITEMS FOR ACTION / INFORMATION

- 2.1** Introduction of New Board Members
- 2.2** 2019 Annual Report
- 2.3** Writer in Residence Feedback
- 2.4** Logo and Name Change Discussion

3.0 FINANCE REPORT – Natalie Wertz, Finance Manager

4.0 FOUNDATION REPORT – Abby Yeagle, Foundation Director

- 4.1** Links for Literacy
- 4.2** Friends Update
- 4.3** Website and Marketing Update
- 4.4** Grants
- 4.5** Plans for Q4

5.0 BOARD COMMENTS

6.0 ADJOURNMENT

Next Meeting: 3:00 PM, November 16th, Hudson Public Library, 100 Beech St, Hudson CO 80642



HPLD FOUNDATION BOARD OF DIRECTORS

DRAFT: REGULAR SESSION

May 18th, 2020

3:00 PM

District Support Services

2650 W 29th St Greeley, CO 80634

This is a VIRTUAL MEETING via GoToMeeting. You may join the meeting using the following link:
<https://global.gotomeeting.com/join/557963285>

1.0 OPENING OF MEETING

Meeting Called to Order at 3:03 PM

1.1 Roll Call and Pledge of Allegiance

Present via Virtual Meeting: John Damsma, Gerri Holton, Joyce Smock, Mary Roberts, Andrea Kaumann, Mark Moody, Caleb Jackson

Staff: Abby Yeagle Foundation Director, Matthew Hortt Executive Director, Natalie Weiss Finance Manager, Niamh Mercer Development Associate, Christian Welch AmeriCorps VISTA

Public: Bill Garcia Legal Counsel, Joshua Collier 2020 Writer in Residence

1.2 Approval of Agenda (Action)

Motion: Director Roberts moved to approve the agenda as presented.

Second: Director Jackson

Vote: Unanimously approved, 7;0

1.3 Approval of Minutes (Action)

A. February 10, 2020 Regular Session

Motion: Vice Chair Holton moved to approve the February 10, 2020 minutes as presented.

Second: Director Roberts

Vote: Unanimously approved, 7;0

1.4 Public Comment

No Public comment.

2.0 ITEMS FOR ACTION / INFORMATION

2.1 Introduction of the 2020 Writer in Residence (Information)

Foundation Director Yeagle introduced the 2020 Writer in Residence, Joshua Collier, to the Board. The volunteer selection committee reviewed applications virtually and conducted interviews via GoToMeeting. Collier will use the nine-month residency to create a book that encourages growth in STEM through engaging characters, historical relevance, and STEM projects that can be done at home. Collier will host a Meet the Resident Facebook Live on May 28 at 5:30 PM and answer questions from our community.

2.2 Bylaws Amendments (Action)

Foundation Director Yeagle reviewed the proposed Bylaw Amendments found in the 05/18/2020 HPLD Foundation Board Packet.

Trustee Damsma reiterated that the proposed amendments would help to alleviate the potential for joint Trustee/Board member burn out and allow for increased community participation and diversity.

Legal Counsel Garcia noted that he reviewed the proposed amendments and that they were written to accommodate Trustee/Board attrition.

Secretary/Treasurer Smock Joyce asked if the Foundation and its Board answers to the District Trustees. Legal Counsel Garcia noted the current Bylaws give the District Trustees the controlling vote on the Foundation Board. Garcia noted the Board that if the proposed amendments were accepted, the Foundation Board Chair and Vice Chair must be Trustees. Garcia also reminded the Board that the Foundation is a separate non-profit created to support the libraries of the HPLD.

Motion: Director Roberts moved to accept the proposed Bylaw Amendments as presented.

Second: Vice Chair Holton

Discussion: Secretary/Treasurer Smock voiced her concern that a future Foundation Board could misalign from the District Trustees. Chair Damsma noted that these concerns are addressed in the proposed amendments, which call for the Foundation Board Chair and Vice Chair to also be a current member of the District Trustees.

Vote: Unanimously approved, 7;0

2.3 MOU with HPLD (Action)

Foundation Director Yeagle reviewed the proposed MOU with HPLD revisions found in the 05/18/2020 HPLD Foundation Board Packet. Legal Counsel Garcia noted that he reviewed the proposed revisions and believes it matches the interests of both parties. Executive Director Hорт stated that this is a positive step forward and will help to further define the Foundation's relationship with the District as the Foundation moves forward with Friends of the Library and volunteers.

Motion: Vice Chair Holton moved to accept the MOU with HPLD revisions as presented.

Second: Secretary/Treasurer Smock

Vote: Unanimously approved, 7;0

2.4 Nomination of New Members (Action)

Director Yeagle informed the Board that the Nomination Committee, Chair Damsma and Secretary/Treasurer Smock, interviewed Board applicants virtually via GoToMeeting. The committee nominated Miranda Arens-Bennett and Julie Forland to the HPLD Foundation Board of Directors.

Motion: Director Roberts moved to accept Miranda Arens-Bennett and Julie Forland to the HPLD Foundation Board of Directors.

Second: Director Jackson

Vote: Unanimously approved, 7;0

2.5 Funding Distribution Process (Action)

Foundation Director Yeagle reviewed the proposed Funding Distribution Process. Projects funded by the Foundation must be aligned with the Foundation's funding priorities, as outlined in the Foundation's 2019 – 2024 Strategic Plan. Annual distributions of funds will adhere to the following process:

- Foundation staff will work with librarians and HPLD staff across the District (at both Branches and Member Libraries) to identify projects in need of funding that align with the Foundation's priorities.

- Foundation staff will solicit applications for funding from the Foundation through the Foundation Partnership Form and will support staff in submitting.
- Requests will be gathered annually in the third quarter and will be presented to the Foundation's Finance Committee for review at their Q3 meeting. The Foundation Finance Committee will prepare a recommendation for the Foundation Board regarding the amount to be distributed and the projects selected to receive funding.
- The Foundation Finance Committee will propose the amount of funds to be distributed (based on annual revenue) and the projects to be funded to the Foundation Board at the fourth quarter meeting. The Foundation Board will vote to approve fund distributions.
- Projects funded by the Foundation will be asked to provide a report back to the board on the use of funds at the third quarter meeting of the following year.

Foundation Director Yeagle noted that funding is open to both member and branch libraries and that the Finance committee would set a funding ceiling annually.

Motion: Director Kaumann moved to accept the Funding Distribution Process as presented.

Second: Director Jackson

Vote: Unanimously approved, 7;0

3.0 FINANCE REPORT – Natalie Wertz, Finance Manager

3.1 Review of Foundation 990 and Audit (Action)

Finance Manager Wertz reviewed the Foundation's financial statements, found in the 05/18/2020 HPLD Foundation Board Packet Board. Wertz noted that the market downturn has hurt the Foundation's investment portfolio. Chair Damsma asked if the investments in the Foundation mutual funds would continue to increase as they did in 2019. Wertz noted that the Board could see a similar pattern. Wertz reviewed the corrections to Part Six, Section B, Question 13 of the Foundation's 990, noting that the Foundation now has a Whistleblowers Policy. Wertz also reviewed the Foundation's Audit prepared by Anderson and Whitney.

Motion: Vice Chair Holton moved to approve the Foundation's form 990 as presented.

Second: Secretary/Treasurer Smock

Vote: Unanimously approved, 7;0

Motion: Director Roberts moved to accept the Audit as presented.

Second: Secretary/Treasurer Smock

Vote: Unanimously approved, 7;0

4.0 FOUNDATION REPORT – Abby Yeagle, Foundation Director

Foundation Director Yeagle informed the Board that the Foundation recently received \$21,000 from Help Colorado Now for Community WIFI Access Points, \$10,000 from the Buell Foundation for the Multilingual Nursery Rhyme Booklet project, \$3,000 Bessie Minor Swift for Library on the Road programming at the Glenn A. Jones Memorial Library, \$500 from the Dollar General Literacy Foundation for Summer Reading Adventure English and Spanish book prizes, \$500 in promotional products for Summer Reading Adventure from 4imprint *One* by *One*, and 100 coupons from Human Bean for Summer Reading Adventure.

4.1 Writer in Residence Update

Development Associate Mercer reviewed the Writer in Residence Board communication

and survey found in the 05/18/2020 HPLD Foundation Board packet. Mercer recommended that the Board determine if the Writer in Residence program should be adjusted in 2021. The Board directed staff to survey the community at large, and to present several options for the Board to review at the third quarter meeting.

4.2 Friends Update

Foundation Director Yeagle reviewed a draft of Friends and membership levels. Yeagle noted COVID-19 has caused volunteer programming and bookstore planning to subside for the time being. Yeagle will meet with the Friends Task Force before the next meeting to move forward with planning.

4.3 Rebrand and Website

AmeriCorps VISTA Welch reviewed Foundation logo mock-ups provided by CRM. The Board directed staff to pursue option three. Legal Counsel Garcia advised that staff research similar organization's logos throughout the state and ensure that the new logo is not shared with another organization. Welch also reviewed a draft of the new Foundation website. The Board noted that it was easy to navigate, and commended staff for sharing all necessary documents to ensure that the Foundation is transparent.

5.0 BOARD COMMENTS

Director Roberts thanked staff for facilitating an organized virtual meeting. Roberts left the meeting at 4:34 PM.

Secretary/Treasurer Smock noted that staff have worked diligently from home and thanked them for their hard work.

Vice Chair Holton appreciated that staff carefully organized the meeting and packet. Holton also congratulated staff on their recent grant success.

Director Jackson also thanked staff and congratulated them on their grant success.

Director Kaumann asked if there would be any changes to the Links for Literacy Tournament. Foundation Director Yeagle informed the Board that the tournament is still scheduled to continue. The Links for Literacy committee are working with Eaton Country Club staff to ensure proper social distancing on the course. Kaumann noted that she would like to help in planning the virtual auction component.

Director Moody was unable to comment due to technical difficulties with the online platform.

Chair Damsma also commended staff for their grant and meeting success. Damsma noted his excitement to onboard new members and increase community involvement on the Foundation Board.

6.0 ADJOURNMENT

Motion: Vice Chair Holton moved to adjourn the meeting.

Second: Secretary/Treasurer Smock

Discussion: Director Yeagle informed the Board that the third quarter meeting is on 08/17/2020.

Vote: Unanimously approved, 6;0

Meeting adjourned at 4:40 PM

Secretary/Treasurer

Date

Recording Secretary

Date



“cultivating information, inspiration and entertainment for our communities by raising funds to support the libraries of the High Plains Library District”

2018 FINANCIALS

Revenue	Undesignated Assets
\$55,144.26	\$44,644.44
Expenses	Endowment Assets
\$106,659.24	\$378,804.15

FUNDRAISING ACTIVITIES

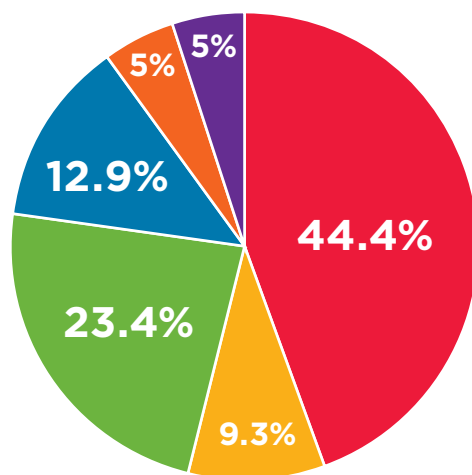
Links for Literacy	Temple Hoyne Buell Foundation Grant
\$28,450	\$20,000
KaBOOM! Grant	Colorado Gives Day
\$15,000	\$4,025

THANK YOU TO OUR 2018 TOP SPONSORS

Flood and Peterson	OtterCares Foundation
United Power	Greeley Tribune
Mister Money	Eckstine Electric
Richmark	FirstBank
Briggsdale Gas & Go	NoCoCU

2018 SOLICITATION ANALYSIS

Events:	\$28,450
End of Year:	\$5,966
Grants:	\$15,000
Employee Giving:	\$8,299.86
Monthly Gifts:	\$3,200
Sales:	\$3,230.59



RIVERSIDE PLAY SPACE

Thanks to the support of KaBOOM!, community donors, and volunteers with the Kiwanis Clubs of Greeley and the Rockies, the Foundation completed the Riverside Library and Cultural Center play space in Spring of 2018. Children of all ages in the Evans community now have access to outdoor play at their local library in the form of unique balancing and climbing equipment. The play space debuted with a community celebration featuring story time on the play equipment, arts and crafts, and outdoor games.



PLAY SPACE FUNDING

KaBOOM! Grant Funding
\$15,000
Designated Donations
\$26,486.76
Foundation Contribution
\$22,094.24



1,000 BOOKS BEFORE KINDERGARTEN EXPANSION

The Foundation secured \$20,000 in funding from the Temple Hoyne Buell Foundation to support the expansion of the 1,000 Books Before Kindergarten program to reach at-risk children outside of the District's reach by partnering with North Range Behavioral Health's family programs. The expansion allowed over 800 book bags to be distributed to new families, reaching approximately 1,300 children. HPLD continues to distribute materials throughout our community through partner organizations including: Women and Infant Children (WIC), Weld County Health (WCH), One Book for Colorado, Centennial Board of Cooperative Educational Services (CBOCES), Immigrant Refugee Center (IRC), United Way Bright by Three Home Visits, North Range Behavioral Health, Home Instruction for Parents of Preschool Youngsters (HIPPIY), Parents as Teachers (PAT), Colorado Early Education Network (CEEN).



“The High Plains Library District Writer in Residence Program is a wonderful symbiosis. The residency provides an opportunity for writers to have time to write while also contributing to the community through library programs and events.” - Julia McSherry

WRITER IN RESIDENCE

Julia McSherry was selected by a volunteer panel to serve as the Foundation's third Writer in Residence. Julia worked on her memoir / cookbook *Catch and Devour* and launched her website and blog during residency. The book discusses her relocation from New Orleans to Greeley after Hurricane Katrina. Julia loves the West and works to capture some of the charm afforded by the unique agriculture, high plains and mountain landscape of northern Colorado. The narrative before and after recipes tells stories related to cooking, farm life, sustainability, healthy growing and eating and slow rather than fast food. Excerpts from *Catch and Devour* can be found on her blog www.juliamcsherry.com.



TECH DONATIONS

The Foundation helps give back to our community by facilitating the District's donation of gently used technology to local charitable organizations. In 2018, the Foundation distributed 57 desktops and 14 laptops to 15 different non-profits across Weld County.

To learn more about the Foundation and how you can help support our libraries, visit mylibrary.us/foundation.

foundation@highplains.us
970-506-8565
2650 W 29th St, Greeley, CO 80631



IMPACT BY THE NUMBERS

2,500 CHILDREN



Over 2,500 children reached through early literacy efforts as part of 1,000 Books Before Kindergarten

307 DONATIONS



307 pieces of used technology including desktops, laptops and iPads donated to over 58 Weld County nonprofits since 2016

\$21K SPONSORSHIP



\$21,000 raised in sponsorship for Links for Literacy

80 APPLICANTS



80 applicants reached by the Writer in Residence program, fostering diverse local content in our community

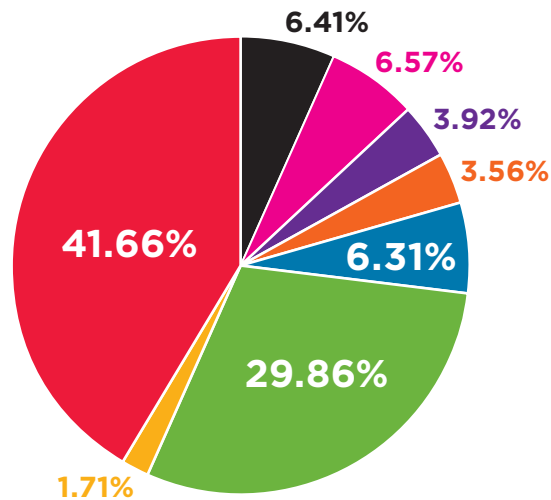
"The mission of the High Plains Library District Foundation is to build a community of library lovers through increased collaboration, philanthropy, volunteer engagement, awareness and advocacy for the libraries for the High Plains Library District."

2019 FINANCIALS

Revenue	Expenses	Undesignated Assets	Quasi Endowment
\$233,520	\$125,479	\$41,894	\$478,530

2019 SOLICITATION ANALYSIS

Links for Literacy:	\$31,313.00
End of Year:	\$1,282.14
Grants:	\$22,445.00
Employee Giving:	\$4,744.07
Monthly Gifts:	\$2,677.60
Sales:	\$2,949.55
Colorado Gives Day:	\$4,934.79
Signature Author Series:	\$4,813.65



THANK YOU TO OUR 2019 TOP SPONSORS

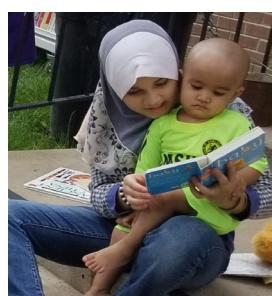
<i>PDC Energy</i>	<i>Wember</i>	<i>Eckstine Electric</i>
<i>Eaton Animal Den</i>	<i>Richmark</i>	<i>First Bank</i>
<i>Flood and Peterson</i>	<i>OtterCares Foundation</i>	<i>The Wrench</i>
<i>Fransen Pittman General Contractors</i>	<i>Briggsdale Gas & Co</i>	
<i>Front Range Roofing Systems LLC</i>	<i>United Power</i>	

PDC ENERGY SPONSORSHIP OF SUMMER READING ADVENTURE

The Foundation secured \$25,000 in sponsorship from PDC Energy to support the District's 2019 Summer Reading Adventure. Summer Reading Adventure encourages students to set and achieve personal goals and maintain their reading levels. The free program fosters personal development, promotes a passion for literacy, supports family literacy, builds at-home libraries, and is open to all ages. In 2019, over 5,800 participants discovered new experiences within the library that ignited a passion for reading and developed a bond with their library.



MULTILINGUAL NURSERY RHYME BOOKLET PROJECT



The Foundation secured funding from the Littler Youth Fund and the Greeley Redeye Rotary to support the development of multilingual nursery rhyme booklets. In order to expand upon the District's current early literacy initiatives, HPLD will collect nursery rhymes, finger plays, and songs from Weld County's international community in their native languages to be compiled into multilingual nursery rhyme booklets and DVDs. These booklets will provide visual, oral, and textual early literacy support to families in their first language. This project will help reduce the barriers to parent engagement in early literacy and help young children of immigrants and refugees in Weld County close the gap in kindergarten readiness with their peers. HPLD's booklets will also help share and preserve the rich cultural diversity of Northern Colorado.

WRITER IN RESIDENCE

2019 Writer in Residence Laura Brashear was the Foundation's first nine-month resident. Throughout her residency, Laura worked on her upcoming novel *Moving Beyond Hallways*, which focuses on her husband's unexpected journey with leukemia and the profound impact their family's love of horses had on his recovery. As part of her residency, Laura worked with library staff to create and implement programs including a Teen Journaling class at Fort Lupton Public and School Library, NaNoWriMo (National Novel Writing Month) write-ins at Carbon Valley Regional Library, and a community discussion about the power of writing and moving through grief with author Garth Stein during the Foundation's Special Screening of *The Art of Racing in the Rain*.



GLENN A. JONES MD MEMORIAL LIBRARY

The Foundation collaborated with staff in Johnstown to secure \$5,000.00 in funding for an outdoor library space. The space will be used for unique programming, recreation and relaxation. This project is part of the library's ongoing renovation and will create a shared, outdoor space for library users of all ages.



REVISIONING

The Foundation Board of Directors participated in revisioning and strategic planning throughout 2019. The Foundation's new strategic plan and mission highlight how the Foundation will continue to support the District and its libraries for years to come.

MISSION

The mission of the High Plains Library District Foundation is to build a community of library lovers through increased collaboration, philanthropy, volunteer engagement, awareness and advocacy for the libraries for the High Plains Library District.

STRATEGIC FOCUS AREAS

The Foundation will focus on seven strategic focus areas over the next five years. These include:

- Volunteer engagement
- Awareness
- Philanthropy
- Capital Campaigns
- Community Engagement
- Program Support
- Internal Leadership

The Foundation's full 2019 - 2024 Strategic Plan is available at mylibrary.us/foundation.

FUNDING PRIORITIES

The Foundation's fundraising priorities for the next five years include:

- A Downtown Greeley Library and Innovation Center and capital growth District-wide
- Programs supporting education and literacy among underserved populations
- Writer in Residence and the literary arts
- High-impact District-wide programs (Signature Author Series, Summer Reading Adventure, Teen Tour, etc)

IMPACT BY THE NUMBERS

2,800+ 1,000 BOOKS BEFORE KINDERGARTEN PARTICIPANTS



5,800 SUMMER READING ADVENTURE PARTICIPANTS



120 WRITER IN RESIDENCE PROGRAM & EVENT PARTICIPANTS



107 WRITER IN RESIDENCE APPLICANTS



To learn more about the Foundation and how you can help support our libraries, visit mylibrary.us/foundation.

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2650 W 29th St, Greeley, CO 80631



HIGH PLAINS LIBRARY DISTRICT

BOARD OF TRUSTEES COMMUNICATION

Meeting date: August 17, 2020
Type of item: Discussion
Subject: Writer in Residence
Presented by: Development Associate, Niamh Mercer
Recommendation: Review survey results and staff recommendations to determine if changes should be made to Writer in Residence program.

Background

Now in its fifth year, the Writer in Residence program has served authors around Weld County and helped to inspire diverse local content. Upon the directive of the Foundation Board of Directors, the length of the residency was extended from six to nine months in 2020 and will continue to do so in the future. After reviewing the results of a staff survey during the May, 18 2020 meeting, the Board directed staff to survey donors and program applicants.

Survey Results:

- 362 email received
- 83 opens
- 7 clicked through to survey
- 6 responses
- 100% of survey participants have heard of the Writer in Residence program.
- 83.3% of survey participants have heard about library programs or events with the resident.
- 66.6% of survey participants have not attended a Writer in Residence program or event.
- 83.3% of survey participants would like to see the program expanded or another residency added to include other artistic disciplines.
- Additional Feedback
 - It is a wonderful program that invites local writers to participate in documenting life in Weld County in a meaningful way. Thanks so much for working to continue this effort.
 - The Writer's in Residence have not been writing on topics that interest me or that represent my experience in Weld County. Would like to see some material that relates more to our history or impact on the culture of Colorado: farming, ranching, mining, military service, pioneer ship, conservation, mountaineering, and innovation. Uniquely Colorado!
 - I'd like to see you put some support behind a serious novel or book of poetry from someone in the area. To me, the choices that the program has made in choosing projects about STEM or cooking perpetuate the stereotype that people from our area lack culture. Propping up a book pushing STEM on kids in a space that could promote creativity is a waste.
 - More marketing and awareness for the community at the library would be beneficial. Thanks!

Staff Recommendation

Staff recommend that the Board choose from the following options to make changes to the 2021 Writer in Residence program. Staff also recommend that the Writer in Residence Selection Committee should rotate annually to increase diversity in the selection process.

- A. Increase Programming Component
 - i. One, nine-month residency. \$1,000 per month for a term total of \$9,000.
 - ii. 60% writing, 40% programming/Foundation. Or any other percentage as determined by the Board.
 - iii. Works with programming team on a program menu that contains 4-6 programs that can be replicated at least twice at branch and member locations.
- B. Expand Program to Include Another Residency or Other Artistic Disciplines
 - i. Options could include:
 - Three, three-month writing residencies with current programming model.
 - \$1,000 per month for a \$3,000 term total and a \$9,000 annual total.

- Applications open to writers only.
- Three, three-month creative residencies with current programming model and expanded deliverables.
 - \$1,000 per month for a \$3,000 term total and a \$9,000 annual total.
 - Applications would be open to all creative disciplines.

C. Continue with Current Model

- i. One, nine-month residency. \$1,000 per month for a term total of \$9,000.
- ii. 80% writing, 20% programming/Foundation
- iii. Works with programming team on a program menu that contains 3-4 programs that can be replicated at least twice at branch and member locations.
- iv. Works with Foundation on fundraising, events, newsletter, blog/website and social media

2020 Writer in Residence Programs

Due to social distancing requirements, no in-person library programs will be offered during this year's residency. Instead, our Writer in Residence will work with libraries to record programs that will be made available for library locations to stream. More information about these programs can be found below.

Telling your story through video!

Have you ever watched your favorite YouTube channel and wished that was you? Join us as we walk you through the process of producing your own video content from start to finish. Topics will include: coming up with your unique story, pre-production, lighting, camera, sound, post-production, and getting your story seen! This class will include visual aids, helpful links, and downloadable example files that you can use at home to follow along.

Solar Power!

Have you ever felt sunlight on your skin and wondered why it felt hot? In this class we are getting hands on experience with the power of the sun! We will be discussing the amazing amount of energy blasting us every day, and the various ways people have harnessed that energy for everyday life. Then you can join in the fun while we build our own solar cars and explore solar panels, circuitry, and renewable energy!

STEM Solutions for All Occasions (for libraries, schools, and educators)

Whether you're creating a STEM Maker's space in your library, searching for the best STEM products to incorporate into your classroom, or just looking for ideas to help inspire your own children in the areas of Science, Technology, Engineering, and Math, this class will help you understand the current world of hands-on STEM solutions. This class will explore STEM product solutions, training and curriculum ideas, and various techniques and tricks to help create a STEM focused environment.

High Plains Library District Foundation

STATEMENT OF ACTIVITY

January - July, 2020

	TOTAL
Revenue	
43400 Donations	
43450 Restricted Donations	1,074.00
43451 UnRestricted Donations	7,067.65
43452 Vacation Donations	337.20
Total 43400 Donations	8,478.85
47000 Sales	10.00
47008 Book Sales - Foundation	1,508.62
47015 Sales of Foundation Promotional Items	10.00
Total 47000 Sales	1,528.62
47200 Special Events Income	
47240 Links for Literacy	3,672.20
47250 Colorado Gives Day	762.81
Total 47200 Special Events Income	4,435.01
47400 Grants	
47401 Operating	45,000.00
Total 47400 Grants	45,000.00
47500 Earnings on Investments	25,093.06
47600 Interest and Dividend Income	5,947.84
Total Revenue	\$90,483.38
GROSS PROFIT	\$90,483.38
Expenditures	
60900 Professional Fees	
60901 Membership	95.00
60902 Marketing	94.83
Total 60900 Professional Fees	189.83
62100 Contract Services	1,800.00
62110 Accounting Fees	8,967.71
62140 Legal Fees	467.50
62150 Outside Contract Services	3,000.00
Total 62100 Contract Services	14,235.21
62800 Special Events Expense	
62840 Writers in Residence	1,000.00
62890 Links for Literacy	500.00
Total 62800 Special Events Expense	1,500.00
63800 Meeting Expenses	66.99
65000 Operations	
65020 Postage, Mailing Service	25.50
65040 Supplies	105.21
Total 65000 Operations	130.71
65100 Other Types of Expenses	70.00
65400 HPLD Foundation Grants	3,574.00
Total Expenditures	\$19,766.74
NET OPERATING REVENUE	\$70,716.64
NET REVENUE	\$70,716.64

High Plains Library District Foundation

STATEMENT OF FINANCIAL POSITION

As of July 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10000 FirstBank	9,072.05
11000 Investments	
11001 Stifel Nicolaus	506,648.08
11002 Colotrust	99,120.51
Total 11000 Investments	605,768.59
Total Bank Accounts	\$614,840.64
Total Current Assets	\$614,840.64
TOTAL ASSETS	\$614,840.64
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 UnEarned Revenue	13,700.00
Total Other Current Liabilities	\$13,700.00
Total Current Liabilities	\$13,700.00
Total Liabilities	\$13,700.00
Equity	
30000 Opening Balance Equity	422,382.74
32000 Unrestricted Net Assets	108,041.26
Net Revenue	70,716.64
Total Equity	\$601,140.64
TOTAL LIABILITIES AND EQUITY	\$614,840.64

**HIGH PLAINS LIBRARY DISTRICT FOUNDATION
STATEMENT OF ACTIVITY
BUDGET TO ACTUAL**

Note: Conditional formatting in the % of YTD Budget and % of Annual Budget is on a red to green scale for revenues and green to red scale for expenses. Green is favorable variance. Red is an unfavorable variance.

For the Period Ended July 31, 2020
58.3%
prepared August 10, 2020

	Jan. - July Actual	Jan. - July Budget	Variance Favorable (Unfavorable)	% of YTD Budget	YTD Actual	Annual Budget	Variance Favorable (Unfavorable)	% of Annual Budget
REVENUES								
Donations - Restricted	1,074	5,833	(4,759)	18%	1,074	10,000	(8,926)	11%
Donations - Unrestricted	7,405	14,000	(6,595)	53%	7,405	24,000	(16,595)	31%
Earnings on investments	31,040	14,583	16,457	213%	31,040	25,000	6,040	124%
Special Events Income	4,435	4,000	435	111%	4,435	78,500	(74,065)	6%
Grant revenue	45,000	25,000	20,000	180%	45,000	45,000	-	100%
Other income	1,529	2,042	(513)	75%	1,529	3,500	(1,971)	44%
Total revenues	90,483	65,458	25,025	138%	90,483	186,000	(95,517)	49%
EXPENSES								
Professional Fees	190	2,000	1,810	10%	190	3,000	2,810	6%
Contract Services	14,235	15,000	765	95%	14,235	27,800	13,565	51%
Special Events Expenses	1,500	2,000	500	75%	1,500	36,800	35,300	4%
Operations	267	5,000	4,733	5%	267	41,300	41,033	1%
HPLD Foundation Grants	3,574	8,000	4,426	45%	3,574	20,000	16,426	18%
Travel and Meetings	-	1,500	1,500	0%	-	2,500	2,500	0%
Capital Campaign	-	-	-	#DIV/0!	-	20,000	20,000	0%
Total expenses	19,766	33,500	13,734	59%	19,766	151,400	131,634	13%
Increase (Decrease) in Net Assets	70,717	31,958	38,759		70,717	34,600	36,117	

Grant Name	Grant	Grant Purpose	Staff Member	Branch	Amount	Date Due	Awarded	Amount
Walmart Community Grant	Quality of Life	Multilingual Nursery Rhyme	Niamh	Outreach	\$2,000	31-Dec	No	
Libraries Transform Communities:Engagement	ALA	International Neighborhood	Niamh	Outreach	\$2,000	2/3/2020	No	
Early Childhood Development	Buell Foundation	Multilingual Nursery Rhyme	Niamh	Outreach	20,000	1/15/2020	Yes	\$10,000
Amazon Literary Partnerships	Amazon	Writer in Residence Summer Reading	Christian	All	\$9,000	1/15/2020	No	
Summer Reading	Dollar General	Adventure	Niamh	All	\$500	2/20/2020	Yes	\$500
One by One	4imprint	Summer Reading Adventure	Niamh	All	500 in kind	3/1/2020	Yes	\$500 in kind
Donation Request	Oriental Trading Bessie Minor Swift Foundation	Summer Reading Adventure	Niamh	All	\$1,500	3/1/2020	Yes	\$50 in kind
Bessie Minor Swift Foundation	Foundation	Library on the Road	Donna/Niamh	Johnstown	\$3,000	2/15/2020	Yes	\$3,000
Challenge America	NEA	SAS	Niamh	All	\$10,000	Grant Closed	No	
Colorado COVID-19 Relief Fund	Help Colorado Now / Mile High United	Internet Access	Abby (Rosa, Susan)	All	\$21,000	5/2/2020	Yes	\$21,000
CO CARES	Industries	WIR	Niamh	All	\$5,000	5/15/2020	Yes	\$5,300
Community Ties	Union Pacific	WIR/STEM	Niamh	All	\$5,000	5/31/2020	Yes	\$5,000
Weld Recovers Fund: COVID-19 Relief	Weld Community Foundation/United	Internet Access	Abby (Rosa, Susan)	All	\$10,500	5/5/2020	referred to	
Covid 19 Grants	The Weld Trust	Internet Access	Abby	All	\$10,500	N/A	Yes	\$10,500
Weld Recovers Fund: COVID-19 Relief	Weld Community Foundation/United	My Library Print Express	Abby, Niamh	All	\$5,000	6/15/2020	No	
IMLS CARES Grants to Museums and Libraries	IMLS	My Library Print Express	Abby, Niamh, Rosa, Susan	All	\$334,200	6/12/2020		
Organizational CH Cares Humanities Relief Grants	CO Humanities	N/A	Abby	All	\$13,000	6/19/2020	No	
Coronavirus Relief Fund for Special Districts	CO DOLA	N/A	Niamh, Natalie	All	\$100,000	Jul-20		
Community Giving Grant	BBVA	Multilingual Nursery Rhyme	Niamh	All	\$5,000	31-Jul		
Jerry Kline Community Impact Award	Library Journal	District	Niamh, Abby	All	\$250,000	7/15/2020		