



High Plains Library District Friends & Foundation
Board of Directors
Regular Session
May, 8 2023
District Support Services
2650 W. 29th, St., Greeley, CO 80631
4:00pm

This meeting will also be streamed virtually via GoToMeeting:

<https://meet.goto.com/842411693>

1. OPENING OF MEETING

Meeting Opened: 4:02PM

1.1 Roll Call and Pledge of Allegiance

Present: Kelley Carmichael Casey

Present via voice conference: Teresa Curtis, Gerri Holton, Julie Forland, Matthew Starr, Mandy Schnirel

Staff Present: Foundation Director Niamh Mercer, Development Coordinator Christina Hardman, Friends & Foundation Associate Sorrel Sudtelgte, Finance Manager Natalie Wertz, HPLD Executive Director Matthew Hortt, Librarian Cassandra Bland, Librarian Carolyn Valencia, Library Director Thomas Samblet

Absent: Annie Epperson

1.2 Approval of Agenda (Action)

Motion: Director Starr moved to approve the agenda as presented.

Second: Secretary/Treasurer Forland

Vote: Unanimously approved 6;0

1.3 Approval of February 6, 2023 Minutes (Action)

Motion: Vice Chair Holton moved to approve minutes with "Director Holton" changed to "Vice Chair Holton."

Second: Director Schnirel

Vote: Unanimously approved 6;0

1.4. Public Comment

No public comment.

2. ITEMS FOR ACTION/INFORMATION

2.1. Introduction of New Employee (Information)

Foundation Director Mercer introduced Sorrel Sudtelge, Friends & Foundation Associate.

2.2. Board of Directors Icebreaker (Information)

The Board of Directors shared what book they would write if they could.

2.3. Board Designated Fund Report (Information)

The project leaders that were recipients of 2022 Board Designated Funds provided updates on their projects.

Cassandra Bland shared with the Board an update regarding the library program: 100 Books Before Graduation. The program launched on March 1st and they purchased incentives. 75 kids signed up. 403 books have been read so far.

Carolyn Valencia provided an update on Widening the Window. Valencia read feedback received from program attendees that reflected the positive impact of the material. She spoke on personnel changes within the program. Vice Chair Holton asked if they used the same books as the last cohort in 2021. Valencia responded that they used new books.

Thomas Samblet provided an update on the Fort Lupton Brick Walk. They sold a total of 119 bricks. The Fort Lupton Public Library grand opening has been pushed to mid-August due to electrical issues.

2.4. 2023 Meeting Schedule Revisions (Action)

Foundation Director Mercer provided the option to move the Board of Directors Meeting for Q3 and Q4 to the meeting room at LINC. Director Carmichael Casey asked if the Foundation staff was interested in having the meetings moved. Mercer stated that it is up to the Board's preference, but the room is specifically set up for board meetings. Director Starr asked if the LINC meeting room offers more technology. HPLD Executive Director Hortt stated that it is set up for streaming rather than the Mondo pad in our current meeting room and the acoustics are better for meetings.

Motion: Director Carmichael Casey motioned to move the Foundation's Q3 & Q4 Board Meetings to LINC's meeting room.

Second: Director Starr

Vote: Unanimously approved 6;0

2.5. Open Board Application for New Members (Information)

Mercer shared our Board of Directors is currently at the minimum amount of members to be in accordance with our by-laws. She recommended that we move forward with opening the applications with a vote to induct a new member in January. Chairman Teresa Curtis asked if seeking someone 7 months is quick enough or if we should induct someone sooner. Mercer stated that to prevent constant application cycles, it is best practice to induct someone with their new term beginning in January.

Hortt shared the District's application process and that those who inquire about applying to the District could be directed to the Foundation's Board.

2.6. Re-designation of Board Designated Funds (Action)

Mercer recommended the re-designated funds from Pop Up Pride be kept within our current ongoing funded projects and that they be given to a project with high impact. Hortt provided the District's perspective in canceling the event as the District still supports the LGBTQA+ community and recommended moving the funds to Widening the Window.

Vice Chair Holton stated she is in favor of moving the funds to Widening the Window given their changes in facilitators. She stated they serve a very important purpose. Director Starr agreed with Holton and stated it is the right way to go.

Motion: Starr moved to redesignate the funds from Pop Up Pride to Widening the Window.

Second: Vice Chair Holton

Vote: Unanimously approved 6;0

2.7. Updates to Stifel Account (Information)

Finance Manager Natalie Wertz provided an update regarding the changes to the Foundation's Stifel Account.

3.FINANCE REPORT Natalie Wertz, Finance Manager

Finance Manager Wertz provided a Finance Report.

4.FOUNDATION REPORT Niamh Mercer, Foundation Director

Foundation Director Mercer shared updates on the Foundation.

4.1. Fundraising Updates

4.2. Volunteer Updates

4.3. Event Updates

5.BOARD COMMENTS

Director Forland stated she is glad we are supporting Widening the Window.

Vice Chair Holton thanked the staff for their hard work.

Director Starr thanked the staff as well.

Director Carmichael Casey welcomed Friends & Foundation Associate Sorrel and is looking forward to the Foundation's future.

6.ADJOURNMENT

Motion: Vice Chair Holton moved to adjourn the meeting.

Second: Director Forland

Vote: Unanimously approved 6;0

Meeting Closed: 4:56PM