



DRAFT: High Plains Library District Friends & Foundation Board of Directors

Regular Session

May 5, 2025

LINC

4:00pm

1. OPENING OF MEETING

- 1.1. Roll Call and Pledge of Allegiance
- 1.2. Approval of Agenda (Action)
- 1.3. Approval of November 4, 2024 Minutes (Action)
- 1.4. Approval of February 3, 2025 Minutes (Action)
- 1.5 Public Comment

2. ITEMS FOR ACTION/INFORMATION

- 2.1. Board of Directors Icebreaker (Information)
- 2.2. 2024 HPLD Friends & Foundation Audit (Action), Natalie Wertz, Finance Manager and Alanna Moses, Anderson & Whitney
- 2.3. Nominations to Committees (Action)
- 2.4. Volunteer Background Check Policy (Information)
- 2.5. 2025 Board Notebook (Information)

3. FINANCE REPORT Natalie Wertz-Finance Manager

4. FOUNDATION REPORT Niamh Mercer-Foundation Director

5. BOARD COMMENTS

6. ADJOURNMENT



High Plains Library District Friends & Foundation Board of Directors

Regular Session

February 3, 2025

LINC

4:00pm

1. OPENING OF MEETING

Meeting Opened At: 4:08 pm

1.1. Roll Call and Pledge of Allegiance

Present: Director Wailes, Director Taylor, Secretary/Treasurer Forland (arrived at 4:20 pm)

Present via voice conference: Director Starr, Director Amodio, Director Evans

Absent: Director Epperson, Director Schnirel

Staff present: Executive Director Matthew Hortt, Foundation Director Niamh Mercer, Finance Manager Natalie Wertz, Development Coordinator Christina Hardman, Volunteer Services Coordinator Claudia Toledo (via voice conference), Friends & Foundation Associate Lauren Vanderlinden

1.2. Approval of Agenda (Action)

Motion: Director Taylor

Second: Director Wailes

Vote: Unanimously approved, 5;0

1.3. Approval of November 4, 2024 Minutes (Action)

Motion: Director Starr

Second: No second

Due to the absence of any other Board members who were in attendance at the 2024 Q4 meeting in question, the Chair directed that this item be postponed until the next meeting.

1.4. Public Comment

No public comment.

2. ITEMS FOR ACTION/INFORMATION

2.1. Board of Directors Icebreaker (Information)

The Board of Directors shared memorable experiences from their lives that made them library lovers.

2.2. Nomination of Officers (Action)

Motion: Director Evans

Second: Director Amodio

Vote: Unanimously approved, 5;0

The Board approved the slate of officers as presented. Director Wailes will now be referred to as Chair Wailes, Director Taylor will now be referred to as Vice Chair Taylor, and Secretary/Treasurer Forland will continue in her capacity as Secretary/Treasurer.

2.3. Nomination of Committees (Action)

Motion: Vice Chair Taylor

Second: Director Evans

Discussion: Board directed staff to add the nomination of additional Friends Committee members to an upcoming meeting due to the absence of several Board members who currently sit on said committee.

Vote: Unanimously approved, 6;0

Secretary Treasurer Forland joined the meeting at 4:20 pm.

Committee appointments listed below.

Finance: Julie Forland, Dr. Sara Amodio, Matthew Starr

Nomination/Selection: Lisa Taylor, Michael Wailes

Bylaws and Policy: Michael Wailes, Clark Evans

Friends: Lisa Taylor

Strategic Planning: Clark Evans, Dr. Sara Amodio, Matthew Starr

2.4. 2025 Development Plan Summary (Information)

Foundation Director Mercer presented the Friends & Foundation's 2025 Development Plan, specifically focusing on the projects that applied for and received funding through the Request for Funding Support application.

3. FINANCE REPORT Natalie Wertz-Finance Manager

Finance Manager Natalie Wertz provided a report on the Friends & Foundation's end-of-year financials for 2024.

4. FOUNDATION REPORT Niamh Mercer-Foundation Director

Foundation Director Mercer presented the 2024 Foundation Summary.

She additionally shared that the Friends & Foundation has been awarded a Weld Trust Flagship grant to support the Mobile Workforce Unit. Vice Chair Taylor noted that she will not be serving as the Weld Trust's internal HPLD advocate during her term on the Trustees and F&F board to prevent any conflicts of interest.

5. BOARD COMMENTS

Vice Chair Taylor complimented the HPLD F&F staff's work soliciting volunteers and gifts, noting how quickly and warmly the team acknowledges gifts of all size.

Secretary/Treasurer Forland was stunned and delighted to hear about the Weld Trust grant, and shared how much she enjoys seeing the many and varied projects and services that the F&F is funding this year, particularly the Memory Care Kits.

Director Starr noted how proud he is of the F&F's growth in recent years, and highlighted how well-communicated and managed all projects are.

Director Amodio reported being blown away by the Mobile Workforce Unit grant, and expressed gratitude for the amazing work being done by such a small team at the F&F. She also shared that the District is a valuable resource for the community that we are lucky to have.

Director Evans shared his gratitude at joining the F&F board, as well as his excitement about the upcoming Weld Trust grant.

6. ADJOURNMENT

Motion: Vice Chair Taylor

Second: Director Amodio

Vote: Unanimously approved, 6;0

Meeting Adjourned: 5:08 pm

HPLD FRIENDS & FOUNDATION

BOARD OF DIRECTORS COMMUNICATION

Meeting date: May 5, 2025
Type of item: Information
Subject: Board Icebreaker
Presented by: Michael Wailes, Chair

Background

What is the first book you remember reading?

HPLD FRIENDS & FOUNDATION

BOARD OF DIRECTORS COMMUNICATION

Meeting date: May 5, 2025
Type of item: Action
Subject: 2024 HPLD Friends & Foundation Audit
Presented by: Natalie Wertz, Finance Manager and Alanna Moses, Anderson & Whitney
Recommendation: Staff and the Finance Committee have reviewed the 2024 HPLD Friends & Foundation Audit and recommend that the Board vote to approve it.

Background

The 2024 HPLD Friends & Foundation Audit was prepared by Anderson & Whitney. Please find the 2024 Audit attached to this packet. The 2024 990 will be presented during the August 2025 meeting.

Recommendation

Staff and the Finance Committee have reviewed the 2024 HPLD Friends & Foundation Audit and recommend that the Board vote to approve it.

High Plains Library District Friends & Foundation

April 24, 2025

Anderson & Whitney, P.C.
5801 West 11th Street, Suite 300
Greeley, Colorado 80634

This representation letter is provided in connection with your audit of the financial statements of High Plains Library District Friends & Foundation (the Foundation), which comprise the statements of financial position as of December 31, 2024 and 2023, and the related statements of activities, statements of functional expenses and cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

We confirm, to the best of our knowledge and belief, that as of April 24, 2025:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit arrangement letter dated November 20, 2024, for the preparation and fair presentation of the financial statements referred to above in accordance with U.S. GAAP.
2. We acknowledge our responsibility for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
4. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable and reflect our judgment based on our knowledge and experience about past and current events, and our assumptions about conditions we expect to exist and courses of action we expect to take.
5. Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
6. All events subsequent to the date of the financial statements, and for which U.S. GAAP requires adjustment or disclosure, have been adjusted or disclosed.
7. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.

8. The following are properly reported in the financial statements:
 - a. Recordable contributions, by appropriate net asset class
 - b. Deferred revenue from exchange transactions
 - c. Refundable advances
 - d. Board designated unrestricted net assets
9. We have no knowledge of any uncorrected misstatements in the financial statements.
10. With respect to drafting the financial statements and footnotes, assessing the impact of new accounting standards and preparing Form 990 and related schedules performed in the course of the audit:
 - a. We have made all management decisions and performed all management functions;
 - b. We assigned an appropriate individual to oversee the services;
 - c. We evaluated the adequacy and results of the services performed, and made an informed judgment on the results of the services performed;
 - d. We have accepted responsibility for the results of the services; and
 - e. We have accepted responsibility for all significant judgments and decisions that were made.

Information Provided

11. We have provided you with:
 - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that you have requested from us for the purpose of the audit;
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence; and
 - d. Minutes of the meetings of the governing board and committees, or summaries of actions of recent meetings for which minutes have not yet been prepared.
12. All transactions have been recorded in the accounting records and are reflected in the financial statements.
13. We have disclosed to you the results of our assessment of risk that the financial statements may be materially misstated as a result of fraud.
14. We have no knowledge of allegations of fraud or suspected fraud affecting the Foundation's financial statements involving:
 - a. Management.
 - b. Employees who have significant roles in internal control.
 - c. Others where the fraud could have a material effect on the financial statements.

15. We have no knowledge of any allegations of fraud or suspected fraud affecting the Foundation's financial statements received in communications from employees, former employees, regulators or others.
16. We have no knowledge of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements. Additionally, we specifically represent that we are responsible for determining that we are not subject to the requirements of the Single Audit Act because we have not received, expended or otherwise been the beneficiary of the required amount of federal awards during the period of this audit.
17. We are not aware of any pending or threatened litigation and claims whose effects were considered when preparing the financial statements, and we have not consulted legal counsel concerning litigation or claims.
18. We have disclosed to you the identity of the Foundation's related parties and all the related-party relationships and transactions of which we are aware.
19. We are aware of no significant deficiencies, including material weaknesses, in the design or operation of internal controls that could adversely affect the Foundation's ability to record, process, summarize and report financial data.
20. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
21. We confirm receipt of a determination from the Internal Revenue Service that the Foundation is exempt from federal income taxes as a Section 501(c)(3), and that the Foundation has complied with the IRS regulations regarding this exemption.
22. During the course of your audit, you may have accumulated records containing data that should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.

HIGH PLAINS LIBRARY DISTRICT FRIENDS & FOUNDATION

Natalie Wertz
Finance Manager for High Plains Library District

Date

HPLD FRIENDS & FOUNDATION

BOARD OF DIRECTORS COMMUNICATION

Meeting date: May 5, 2025
Type of item: Action
Subject: Nominations to Committees
Presented by: Michael Wailes, Chair
Recommendation: Staff recommend that the Board vote to approve the slate of nominees.

Background

Two Board members were unable to attend the Q1 meeting. As a result, they were not assigned to any committees. Staff have contacted the members and prepared a slate of nominations for the Board's consideration.

Friends Committee: Mandy Schnirel, Annie Epperson

Recommendation

Staff recommend that that the Board vote to approve the slate of nominees.

HPLD FRIENDS & FOUNDATION

BOARD OF DIRECTORS COMMUNICATION

Meeting date: May 5, 2025
Type of item: Information
Subject: Volunteer Background Check Policy
Presented by: Niamh Mercer, Foundation Director

Background

Staff are in the process of creating a Volunteer Background Check Policy. Current policy requires that background checks are only completed if the volunteer position requires the applicant to work alone with an at-risk population. As a result, none of our volunteers have received background checks.

This change is occurring to align with best practices, decrease liability and protect staff, patrons and volunteers. Recent State Library standards and Colorado Legislation (SB21-088) also necessitate this change.

Staff plan to present a Volunteer Background Check Policy for Board approval in August.

HPLD FRIENDS & FOUNDATION

BOARD OF DIRECTORS COMMUNICATION

Meeting date: May 5, 2025
Type of item: Information
Subject: 2025 Board Notebook
Presented by: Niamh Mercer, Foundation Director

Background

Staff worked with HPLD IT to move the traditional physical Board Notebook to an online version. The online version includes information regarding policies, historic documents and more. Many of these documents are also available to the public on the Friends & Foundation's website.

You will receive your login and instructions via email later this week. There is no timeline to review the notebook, we do encourage you to review the materials though.

HIGH PLAINS LIBRARY DISTRICT FOUNDATION
STATEMENT OF ACTIVITY
BUDGET TO ACTUAL

For the Period Ended March 31, 2025
25.0%
prepared April 4, 2025

Note: Conditional formatting in the % of YTD Budget and % of Annual Budget is on a red to green scale for revenues and green to red scale for expenses. Green is favorable variance. Red is an unfavorable variance.

	Jan. - March Actual	Jan. - March Budget	Variance Favorable (Unfavorable)	% of YTD Budget	YTD Actual	Annual Budget	Variance Favorable (Unfavorable)	% of Annual Budget
REVENUES								
Donations - Restricted	6,397	3,750	2,647	171%	6,397	15,000	(8,603)	43%
Donations - Unrestricted	8,097	3,000	5,097	270%	8,097	16,000	(7,903)	51%
Donations - Capital Campaign	-	-	-	#DIV/0!	-	-	-	#DIV/0!
Earnings on investments	6,339	6,250	89	101%	6,339	25,000	(18,661)	25%
Special Events Income	-	-	-	#DIV/0!	-	25,000	(25,000)	0%
Grant revenue	-	6,750	(6,750)	0%	-	27,000	(27,000)	0%
Other income	1,908	1,500	408	127%	1,908	6,000	(4,092)	32%
Total revenues	22,741	21,250	1,491	107%	22,741	114,000	(91,259)	20%
EXPENSES								
Professional Fees	-	1,375	1,375	0%	-	5,500	5,500	0%
Contract Services	1,095	10,000	8,905	11%	1,095	33,000	31,905	3%
Special Events Expenses	-	-	-	#DIV/0!	-	15,150	15,150	0%
Operations	-	150	150	0%	-	600	600	0%
HPLD Foundation Grants	400	10,250	9,850	4%	400	41,000	40,600	1%
Travel and Meetings	-	437	437	0%	-	1,750	1,750	0%
Capltial Campaign	-	-	-	#DIV/0!	-	-	-	#DIV/0!
Total expenses	1,495	22,212	20,717	7%	1,495	97,000	95,505	2%
Increase (Decrease) in Net Assets	21,246	(962)	22,208		21,246	17,000	4,246	

High Plains Library District Foundation

Statement of Activity

January - March, 2025

	TOTAL
Revenue	
43400 Donations	
43450 Restricted Donations	6,397.22
43451 UnRestricted Donations	8,096.84
Total 43400 Donations	14,494.06
47000 Sales	
47008 Book Sales - Foundation	1,907.61
Total 47000 Sales	1,907.61
47500 Earnings on Investments	1,168.52
47600 Interest and Dividend Income	5,171.18
Total Revenue	\$22,741.37
GROSS PROFIT	\$22,741.37
Expenditures	
62100 Contract Services	
62110 Accounting Fees	1,095.24
Total 62100 Contract Services	1,095.24
65400 HPLD Foundation Grants	400.00
Total Expenditures	\$1,495.24
NET OPERATING REVENUE	\$21,246.13
NET REVENUE	\$21,246.13

High Plains Library District Foundation

Statement of Financial Position

As of March 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10000 FirstBank	2,443.46
11000 Investments	
11001 Stifel Nicolaus	587,188.89
11002 Colotrust	808,780.43
Total 11000 Investments	1,395,969.32
Total Bank Accounts	\$1,398,412.78
Total Current Assets	\$1,398,412.78
TOTAL ASSETS	\$1,398,412.78
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 UnEarned Revenue	583,526.34
Total Other Current Liabilities	\$583,526.34
Total Current Liabilities	\$583,526.34
Total Liabilities	\$583,526.34
Equity	
30000 Opening Balance Equity	703,277.78
32000 Unrestricted Net Assets	90,362.53
Net Revenue	21,246.13
Total Equity	\$814,886.44
TOTAL LIABILITIES AND EQUITY	\$1,398,412.78

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HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
ATTN NATALIE A WERTZ
HORIZON ACCOUNT
2650 W 29TH ST
GREELEY CO 80631-8504



Your Financial Advisor (GC44):
JOE NALLY/LAURA SCHNELL

Office Serving Your Account:
2015 CLUBHOUSE DR
SUITE 202
GREELEY, CO 80634

PRIMARY INVESTMENT OBJECTIVE: Growth & Income
RISK TOLERANCE: Moderate Growth

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD : First In, First Out
INVESTOR UPDATE

At December 31, 2024, Stifel, Nicolaus & Company, Incorporated had net capital of \$449,512,963 or \$425,464,208 in excess of the minimum requirement of \$24,048,755. The December 31, 2024 Statement of Financial Condition is available at no charge by calling (800) 488-0970 or logging onto www.stifel.com.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

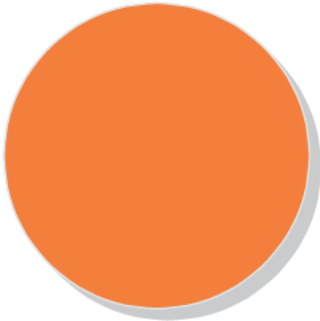
STIFEL ACCOUNT STATEMENT

PORTFOLIO SUMMARY	March 31	February 28
Net Cash Equivalents **	0.04	0.04
Net Portfolio Assets held at Stifel	587,188.85	603,374.50
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$587,188.89	\$603,374.54
YOUR CHANGE IN PORTFOLIO VALUE	March 31	February 28
Net Cash Flow (Inflows/Outflows) ²		
Securities Transferred In/Out		
Income and Distributions	2,407.22	246.99
Change in Securities Value	-18,592.87	1,487.40
Net Change in Portfolio Value	-\$16,185.65	\$1,734.39

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.
² Does not include cost or proceeds for buy or sell transactions.

YOUR ASSET SUMMARY

	Value on	Percentage of
	March 31, 2025 (\$)	your account
A Net Cash Equivalents**	0.04	0.00%
F Mutual Funds	587,188.85	100.00%
Total Assets	\$587,188.89	100.00%



F



HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
ATTN NATALIE A WERTZ
HORIZON ACCOUNT

March 1 -
March 31, 2025
Account Number:

ASSET SUMMARY

Value as of March 31, 2025					Gains/(-)Losses		
	<i>At Stifel</i>	<i>Not at Stifel</i>	<i>Total</i>	<i>% of assets *</i>	<i>Unrealized</i>	<i>Realized</i>	
						<i>This Period</i>	<i>Year-to-date</i>
Cash							
Cash Sweep**	0.04		0.04	0.00%			
Margin Balance							
A. Net Cash Equivalents	\$0.04		\$0.04	0.00%			
B. Equities							
C. Preferreds							
D. Fixed Income-Muni							
E. Fixed Income-Other							
F. Mutual Funds	587,188.85		587,188.85	100.00%	58,099.24		2,225.62
G. Unit Investment Trusts							
H. Insurance Products							
I. Alternative Investments							
J. Other Investments							
K. Stifel Smart Rate Program **							
Net Portfolio Assets	\$587,188.85	\$0.00	\$587,188.85	100.00%	\$58,099.24	\$0.00	\$2,225.62
Net Portfolio Value	\$587,188.89	\$0.00	\$587,188.89	100.00%	\$58,099.24	\$0.00	\$2,225.62

INCOME & DISTRIBUTION SUMMARY

	<i>Security Type</i>	<i>Year-to-date</i>	<i>This period</i>
Dividends	Tax-Exempt		
	Taxable	2,906.23	2,407.22
Interest	Tax-Exempt		
	Taxable		
Capital Gain Distributions			
Return of Principal			
Other			
Total Income & Distributions		\$2,906.23	\$2,407.22

INFORMATION SUMMARY

	<i>Security Type</i>	<i>Year-to-date</i>	<i>This period</i>
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds		10,188.24	
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of assets" figures are shown gross of any amounts owed to Stifel and/or net short positions.

** Include balances which are FDIC insured bank deposits, not cash held in your Securities Account and not covered by SIPC.



HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
ATTN NATALIE A WERTZ
HORIZON ACCOUNT

March 1 -
March 31, 2025
Account Number:

Page 3 of 12

ASSET DETAILS

This section shows the cash equivalents and/or securities in your account. Prices obtained from outside sources are considered reliable but are not guaranteed by Stifel. Actual prices may vary, and upon sale, you may receive more or less than your original purchase price. Contact your Financial Advisor for current price quotes. Gain/Loss is provided for informational purposes only. Cost basis may be adjusted for, but not limited to, amortization, accretion, principal paydowns, capital changes, listed option premiums, gifting rules, inheritance step-up, or wash sales. The Gain/Loss information should not be used for tax preparation without the assistance of your tax advisor. Lot detail quantity displayed is truncated to the one thousandth of a share.

NET CASH EQUIVALENTS

	Current value	Cost Basis	Estimated Annualized Income	Rate at Month End
STIFEL FDIC INSURED	0.04	0.04	0.00	0.01%
Total Net Cash Equivalents	\$0.04	\$0.04	\$0.00	0.01%

STIFEL INSURED BANK DEPOSIT PROGRAM

Funds deposited through the Stifel Insured Bank Deposit Program (the "Program") may be deposited at multiple banks. The Program's Disclosure Statement is available at www.stifel.com/disclosures/account-agreement. The deposits are not covered by the Securities Investor Protection Corporation ("SIPC"). Deposits are insured by the FDIC within applicable limits.

Balances in the Program or in any money market fund offered as an available fund for Cash Investment Services at Stifel, subject to applicable limits, can be liquidated upon request and the proceeds returned to your securities account or can be distributed directly to you with the proper withdrawal form on file.

PORTFOLIO ASSETS - HELD AT STIFEL

Mutual Funds	Symbol/ Type	Quantity	Current Price/ Current Value	Average Unit Cost/ Cost Basis	Original Investment ⁷ / Cumulative Return ⁸	Unrealized Gain/(-)Loss ¹⁰	Estimated Annualized Income	Estimated Yield %
Open-End Funds								
AMCAP CL F2 CUSIP: 023375827 Dividend Option: Reinvest	AMCFX Cash	1,335.618	40.5200 54,119.24	34.8845 46,592.41	8,557.85 45,561.39	7,526.82	304.65	0.56%
AMERICAN BALANCED CL F2 CUSIP: 024071821 Dividend Option: Reinvest	AMBFX Cash	3,423.308	34.1200 116,803.26	28.3128 96,923.56	60,243.04 56,560.22	19,879.71	2,582.88	2.21%
BOND FUND OF AMERICA CL F2 CUSIP: 097873822 Dividend Option: Reinvest	ABNFX Cash	6,519.813	11.3300 73,869.48	12.3950 80,812.79	65,534.24 8,335.24	-6,943.32	3,318.58	4.49%
GROWTH FUND OF AMERICA CL F2 CUSIP: 399874825 Dividend Option: Reinvest	GFFFX Cash	231.336	69.4400 16,063.97	57.2339 13,240.25	7,098.95 8,965.02	2,823.73	99.70	0.62%



HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
ATTN NATALIE A WERTZ
HORIZON ACCOUNT

March 1 -
March 31, 2025
Account Number:

Page 4 of 12

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Mutual Funds	Symbol/ Type	Quantity	Current Price/ Current Value	Average Unit Cost/ Cost Basis	Original Investment ⁷ / Cumulative Return ⁸	Unrealized Gain/(-)Loss ¹⁰	Estimated Annualized Income	Estimated Yield %
Open-End Funds								
INCOME FUND OF AMERICA CL F2 CUSIP: 453320822 Dividend Option: Reinvest	AMEFX Cash	6,497.360	25.3500 164,708.07	22.7481 147,802.77	132,161.26 32,546.81	16,905.29	6,679.93	4.06%
SMALLCAP WORLD CL F2 CUSIP: 831681820 Dividend Option: Reinvest Original Cost: 16,003.10	SMCFX Cash	252.963	64.8600 16,407.18	63.2627 16,003.13	15,721.41 685.77	404.05	150.41	0.92%
WASHINGTON MUTUAL INVESTORS CL F2 CUSIP: 939330825 Dividend Option: Reinvest	WMFFX Cash	2,363.184	61.4500 145,217.65	54.0435 127,714.69	104,169.62 41,048.03	17,502.96	2,192.56	1.51%
Total Mutual Funds			\$587,188.85	\$529,089.60		\$58,099.24	\$15,328.71	2.61%
Total Portfolio Assets - Held at Stifel			\$587,188.85	\$529,089.60		\$58,099.24	\$15,328.71	2.61%
Total Net Portfolio Value			\$587,188.89	\$529,089.64		\$58,099.24	\$15,328.71	2.61%

FOOTNOTE DEFINITIONS

- ⁷ **Original Investment:** Total cost invested and held in the account as of month-end. Items may be adjusted for corporate actions, return of capital, or other miscellaneous adjustments, which may affect cost basis. Excludes purchases through automatic reinvestment of capital gains and dividends.
- ⁸ **Cumulative Return:** Current Value minus Original Investment. Cumulative Return is the capital appreciation (depreciation) of the entire purchased security, including purchases through automatic reinvestment of capital gains and dividends. Cumulative Return may not be accurate if any purchased shares are sold or transferred. Shares purchased at a prior firm through automatic reinvestment of capital gains and dividends that are subsequently transferred into the Stifel account may be treated as "Original Investment" shares if appropriate coding is not supplied by the prior firm when transferred.
- ¹⁰ Please note "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing. Unrealized gains or losses are provided for your information only and should not be used for tax purposes.



HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
ATTN NATALIE A WERTZ
HORIZON ACCOUNT

March 1 -
March 31, 2025
Account Number:

ACTIVITY SUMMARY				CASH EQUIVALENTS		
Type of Activity	Activity	Year-to-date	This period	Cash	Cash Sweep	Margin
	Opening Balance - Net Cash Equivalents		\$0.04	\$0.00	\$0.04	\$0.00
Buy and Sell Transactions	Assets Bought	-11,999.23	-2,407.22	-2,407.22		
	Assets Sold/Redeemed	10,188.24				
Deposits	Deposits Made To Your Account					
Withdrawals	Withdrawals From Your Account					
Income and Distributions	Income and Distributions	2,906.23	2,407.22	2,407.22		
Cash Sweep Activity	Cash Sweep Activity					
Margin Interest	Margin Interest Charged					
Other	Other Transactions	-1,095.24				
Cash Management Activity	Card Activity					
	ACH/ATM Activity					
Checkwriting Activity	Checks You Wrote					
	Closing Balance - Net Cash Equivalents		\$0.04	\$0.00	\$0.04	\$0.00
Securities Transferred	Securities Transferred In/Out					

ACTIVITY DETAILS						CASH EQUIVALENTS			
						<i>This period</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
Opening Balance - Net Cash Equivalents						\$0.04	\$0.00	\$0.04	\$0.00
Assets Bought									
<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Price</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>	
3/3/2025	Reinvest Div	21.667		BOND FUND OF AMERICA CL F2 CUSIP: 097873822	-246.14	-246.14			
	****note****			REINVEST AT 11.360					
3/11/2025	Reinvest Div	12.727		AMERICAN BALANCED CL F2 CUSIP: 024071821	-433.48	-433.48			
	****note****			REINVEST AT 34.060					



HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
ATTN NATALIE A WERTZ
HORIZON ACCOUNT

March 1 -
March 31, 2025
Account Number:

ACTIVITY DETAILS continued

Assets Bought continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Price</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
3/11/2025	Reinvest Div	46.585		INCOME FUND OF AMERICA CL F2 CUSIP: 453320822 REINVEST AT 25.230	-1,175.33	-1,175.33		
	****note****							
3/13/2025	Reinvest Div	9.071		WASHINGTON MUTUAL INVESTORS CL F2 CUSIP: 939330825 REINVEST AT 60.880	-552.27	-552.27		
	****note****							
Total Assets Bought					-\$2,407.22	-\$2,407.22		

Income and Distributions

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
3/3/2025	Dividend		BOND FUND OF AMERICA CL F2 030325 6,498.14600 CUSIP: 097873822	246.14	246.14		
3/11/2025	Dividend		AMERICAN BALANCED CL F2 031125 3,410.58100 CUSIP: 024071821	433.48	433.48		
3/11/2025	Dividend		INCOME FUND OF AMERICA CL F2 031125 6,450.77500 CUSIP: 453320822	1,175.33	1,175.33		
3/13/2025	Dividend		WASHINGTON MUTUAL INVESTORS CL F2 031325 2,354.11300 CUSIP: 939330825	552.27	552.27		
Total Income and Distributions				\$2,407.22	\$2,407.22		

	<i>This period</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
Closing Balance - Net Cash Equivalents	\$0.04	\$0.00	\$0.04	\$0.00



HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
ATTN NATALIE A WERTZ
HORIZON ACCOUNT

March 1 -
March 31, 2025
Account Number:

Page 7 of 12

REALIZED GAINS/(-)LOSSES

This section provides estimated realized gains or losses for informational purposes only. Cost basis may be adjusted due to, but not limited to, the following: amortization, accretion, principal paydowns, capital changes, listed option premiums, gifting rules, inheritance step-up, or wash sales. Unless another method was in effect at the time of the trade, the trading tax lot relief method indicated on the first page of the statement was used to calculate gains or losses. Please review this information carefully for accuracy, and contact your Financial Advisor with any questions.

Mutual Funds	Closing Transaction	Date Acquired	Date Sold	Quantity	Cost Basis	Sale Proceeds	Realized Gain/(-)Loss**
Open-End Funds							
AMCAP CL F2 CUSIP: 023375827		02/06/17	01/06/25	2.543	72.23	112.42	40.19 (LT)
AMCAP CL F2 CUSIP: 023375827		02/06/17	02/13/25	3.897	110.67	177.35	66.68 (LT)
		02/06/17	02/13/25	29.202	829.32	1,329.00	499.68 (LT)
		06/19/17	02/13/25	4.101	120.33	186.65	66.32 (LT)
				37.200	1,060.32	1,693.00	632.68
AMERICAN BALANCED CUSIP: 024071821		04/12/16	01/06/25	6.367	154.53	221.12	66.59 (LT)
AMERICAN BALANCED CUSIP: 024071821		04/12/16	02/13/25	17.344	420.94	619.00	198.06 (LT)
BOND FUND OF AMERICA CL F2 CUSIP: 097873822		04/12/16	01/06/25	11.035	142.35	122.71	-19.64 (LT)
GROWTH FUND OF AMERICA CL F2 CUSIP: 399874825		04/08/22	01/06/25	0.470	30.37	35.82	5.45 (LT)
GROWTH FUND OF AMERICA CL F2 CUSIP: 399874825		04/08/22	02/13/25	23.148	1,495.35	1,831.00	335.65 (LT)
INCOME FUND OF AMERICA CL F2 CUSIP: 453320822		05/19/23	01/06/25	11.956	269.49	293.03	23.54 (LT)
SMALLCAP WORLD CL F2 CUSIP: 831681820		05/22/23	01/06/25	0.423	26.34	29.67	3.33 (LT)
WASHINGTON MUTUAL INVESTORS CUSIP: 939330825		05/19/23	01/06/25	4.530	241.05	280.47	39.42 (LT)

** Please note "Realized Gain/(-)Loss" does not equal total sale proceeds minus total cost basis if any cost basis amounts are missing.



HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
ATTN NATALIE A WERTZ
HORIZON ACCOUNT

March 1 -
March 31, 2025
Account Number:

REALIZED GAINS/(-)LOSSES continued

Mutual Funds	Closing Transaction	Date Acquired	Date Sold	Quantity	Cost Basis	Sale Proceeds	Realized Gain/(-)Loss**
Open-End Funds							
WASHINGTON MUTUAL INVESTORS CUSIP: 939330825		05/19/23	02/13/25	76.107	4,049.65	4,950.00	900.35 (LT)
Total Mutual Funds					\$7,962.62	\$10,188.24	\$2,225.62
Total Realized Gains/(-)Losses					\$7,962.62	\$10,188.24	\$2,225.62
Total Net Short-Term (ST)					\$0.00	\$0.00	\$0.00
Total Net Long-Term (LT)					\$7,962.62	\$10,188.24	\$2,225.62
Total Net Other-Term (OT)					\$0.00	\$0.00	\$0.00

** Please note "Realized Gain/(-)Loss" does not equal total sale proceeds minus total cost basis if any cost basis amounts are missing.



HIGH PLAINS LIBRARY DIST
FRIENDS & FOUNDATION
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HORIZON ACCOUNT

March 1 -
March 31, 2025
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Stifel Insured Bank Deposit Program

Amount(s) listed below include accrued interest in the amount of \$0.00. The rate at month-end was 0.01%. For advisory accounts with balances qualifying for Enhanced Advisory Yield, see the Certain Definitions page for more information.

Description	Location	Previous Month Value	Current Month Value
Stifel Bank and Trust	St. Louis, MO	\$0.04	\$0.04
Closing Balance - Stifel Insured Bank Deposit Program			\$0.04

Your deposit balances at each Program Bank are eligible for insurance by the FDIC within applicable limits. The deposit balances are not insured by SIPC. Please refer to the Stifel Insured Bank Deposit Program Disclosure Statement and the Stifel Insured Bank Deposit Program for Retirement Accounts Disclosure Statement which are available at www.stifel.com/disclosures/account-agreement or from your Financial Advisor.

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Certain Definitions

“**Stifel**” means Stifel, Nicolaus & Company, Incorporated, Member SIPC and NYSE.

“**Stifel Banks**” means affiliated banks of Stifel, which may include Stifel Bank & Trust, Member Federal Deposit Insurance Corporation (“FDIC”); Stifel Bank, Member FDIC; Stifel Trust Company, National Association, Member FDIC; and Stifel Trust Company Delaware, National Association, Member FDIC. **Unless otherwise specified, products purchased from or held by Stifel in a securities account are not insured by the FDIC, are not deposits or other obligations of the Stifel Banks, are not guaranteed by the Stifel Banks, and are subject to investment risk, including possible loss of the principal.**

“**Stifel Smart Rate Program**” refers to a money market deposit account at Stifel Bank & Trust, Stifel Bank, Stifel Trust Company, N.A., or Stifel Trust Company Delaware, N.A., each an affiliate of Stifel, which is made available to eligible clients of Stifel. The deposits are insured by the FDIC, within applicable limits, and are not cash held in your securities account. For additional information and terms and conditions concerning these deposits, see the Stifel Smart Rate Program Disclosure, which is available at www.stifel.com/disclosures or from your Financial Advisor.

“**Stifel Fixed Yield Program**” refers to a time deposit account at Stifel Bank & Trust, Stifel Bank, Stifel Trust Company, N.A., or Stifel Trust Company Delaware, N.A., each an affiliate of Stifel, which is made available to eligible clients of Stifel. The deposits are insured by the FDIC, within applicable limits, and are not cash held in your securities account. For additional information and terms and conditions concerning these deposits, see the Stifel Fixed Yield Program Disclosure, which is available at www.stifel.com/disclosures or from your Financial Advisor.

“**Enhanced Advisory Yield**” refers to an interest rate tier assigned to certain advisory accounts with an eligible deposit account balance. For advisory accounts with balances qualifying for an Enhanced Advisory Yield, Stifel will use the balances in your deposit accounts at the end of the prior business day to determine the interest rate tier applicable to balances earning standard interest and the interest rate tier applicable to balances earning an Enhanced Advisory Yield. The rate at month-end displayed on statements is the weighted average of the standard and enhanced interest rates. Additional information, including terms and conditions, is available at www.stifel.com/disclosures/sweep-choices/sweep-choices-disclosure.

Account Disclosures

Errors and Inquiries – You should review this statement carefully and notify the Manager of the Office servicing your account of anything you believe to be incorrect. Any verbal communications should be re-confirmed in writing to protect your rights, including rights under SIPA. All statements furnished to you shall be considered accurate, complete, and acknowledged by you unless you report any inaccuracies to the Manager. Instructions and inquiries should be directed to your Financial Advisor. When making inquiries, please mention your account number. Please notify us promptly of any change of address.

Investment Objective – All clients are requested to promptly notify us of any material change in their investment objective or financial situation in order to assist us in maintaining current background and financial information.

Pricing and Rating of Securities – The pricing of securities displayed on your statement is derived from various sources and, in some cases, may be higher or lower than the price you would actually receive in the market. If we cannot obtain a price, “N/A” appears. For securities listed on an exchange or trading continually in an active marketplace, the prices reflect market quotations at the close of your statement period. For securities trading less frequently, we rely on third-party pricing services or a computerized pricing model, which may not always reflect actual market values. Similarly, some insurance product values provided by outside carriers may be valued as of a date other than the statement date. Bond ratings of securities were obtained from various rating services. There is no guarantee with respect to their accuracy. For current price quotes, please contact your Financial Advisor.

Cost Basis Information – All information provided with respect to cost basis is derived from transactions in the account or information supplied by other sources. There is no guarantee as to the accuracy of cost basis information or the profit and loss information provided for tax lots designated as noncovered. Stifel uses the first-in, first-out method when calculating the realized gain or loss on sale transactions unless a specific identification is made prior to settlement date. The gain or loss provided on your statement is informational only and should not be used for tax reporting. A 1099 including the cost basis for sale proceeds from covered tax lots will be provided after year-end for tax reporting. Please inform your Financial Advisor if a cost basis is not accurate.

Transaction Dates – All securities are reflected on a trade date basis. Effective May 28, 2024, the settlement cycle was reduced to T+1 (trade date plus one business day) from T+2 (trade date plus two business days).

Custody of Securities – Securities held by Stifel, Nicolaus & Company, Incorporated for you, but which are not registered in your name, may be commingled with identical securities being held for other clients by our

Correspondent, the Depository Trust Company, or in similar systems.

Assets Held Away – You may purchase certain assets through Stifel, which will be held at a custodial institution other than Stifel. Where available, we include information about these assets on your statement. The custodial institution is responsible, however, for providing year-end tax reporting information (Form 1099) and separate periodic statements, which may vary from the information included on your Stifel statement because of different reporting periods. Your Stifel statements may also reflect other assets “not held” at Stifel, in addition to those held by a custodial institution. The value and nature of these investments is generally provided by you. Stifel does not guarantee the accuracy of the information with respect to the value of these investments as reflected on your statement. Assets held away are not covered by Stifel SIPC.

Estimated Annual Income and Yields – Estimated annual income and yields are calculated by annualizing the most recent distribution and do not reflect historical experience or project future results. The yield information for the money market funds is based on historical performance; future yields will fluctuate. These figures have been obtained from sources believed to be reliable, but no assurance can be made as to accuracy. Before investing in any of these funds, carefully read the prospectus, which is available through your Financial Advisor.

Order Routing and Payment for Order Flow – In order to access a wide variety of execution venues, the firm does participate in the maker/taker model. Certain exchanges and other trading centers to which the firm routes equities and options orders have implemented fee structures under which broker-dealer participants may receive rebates on certain orders. Under these fee structures, participants are charged a fee for orders that take liquidity from the venue and provided a rebate for orders that add liquidity to the venue. Rebates received by the firm from a venue during any time period may or may not exceed the fees paid by the firm to the venue during that time period. Fees and/or rebates from all venues are subject to change. Stifel will provide customers additional information regarding average net fees/rebates paid/received upon written request. For venues from which Stifel receives a rebate, Stifel is considered to be receiving payment for order flow.

Stifel monitors the performance of competing market centers and routes orders to those that seek competitive executions and complete transactions on a timely basis at a reasonable cost. Whenever possible, Stifel routes orders to market centers that offer, through automated systems, an opportunity for price improvement to the client. Held market orders received and entered prior to 9:28 a.m. Eastern will be routed to market centers that will attempt to execute at the opening price on the listing exchange.

Additional information will be provided upon written request, and certain order routing information is available online at www.stifel.com/disclosures/best-execution. On request of a customer and at no fee, Stifel will disclose to such customer the identity of the venue to which such customer’s orders were routed for execution in the six months prior to the request, whether the orders were directed orders or non-directed orders, and the time of the transactions, if any, that resulted from such orders. Orders may be routed and executed internally through Stifel’s trading desk. In such instances, Stifel stands to share in 100% of remuneration received (in the case of orders executed as agent) or profits or losses generated (in the case of orders executed as principal) as a result of internalizing such orders. Customers may mail their inquiries to: Stifel – Attn: Equity Trading Compliance, 501 North Broadway, St. Louis, Missouri 63102.

Tax Information – Although your statement may describe certain items as Federally tax-exempt, this is for information purposes only. When reporting your taxes, please rely exclusively on the substitute Form 1099 you will receive from us after year-end for your taxable accounts. (For Retirement Accounts, Form 1099R will report distributions from the account rather than income and dividends or proceeds from sales.)

SIPC Protection – Stifel is a member of the Securities Investor Protection Corporation (SIPC). SIPC coverage protects securities customers of its members up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org, or investors may contact SIPC at (202) 371-8300. Stifel has purchased additional securities coverage of \$149,500,000 and cash coverage of \$900,000 for a total of \$150,000,000 of securities coverage and \$1,150,000 of cash coverage, subject to the terms and conditions of the policy, with an aggregate limit of \$300,000,000. (For more information, visit: www.stifel.com/disclosures/asset-protection.) This coverage does not protect against market losses and does not cover securities not held by Stifel.

Margin Accounts – If you have a margin account, this is a combined statement of your margin account and special memorandum account (“SMA”) maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the (“SMA”) as required by Regulation T is available for your inspection upon request. If you have applied for margin privileges and have been approved, you may borrow money from Stifel in exchange for pledging assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on Regulation T, Stifel’s internal policies, and the value of securities in your margin account. Securities held in a margin account are identified by the word “margin” on your statement. Stifel reserves the right to limit margin purchases and short sales and to alter its margin requirements and due dates for house or other margin calls in accordance with the Firm’s guidelines, market conditions, and regulatory margin requirements.

STIFEL

Account Disclosures Continued

Margin Account Interest Charges – The margin interest period includes the second to last day of the prior statement period through the third day prior to the last day of the current statement period. The margin interest charge is computed by multiplying the rate of interest by the average net daily settled debit balance and a fraction, the numerator of which is the number of days the debit balance existed, and the denominator of which is three hundred sixty (360). The rate of interest is determined by the cost of borrowing money and is subject to change without notice. The average net daily settled debit balance includes any settled credit and settled debit balances in your cash and margin accounts during the period. Please review the “Statement of Credit Terms” you have already received for further information.

Fully Paid Lending Participants – Without waiving any rights given to you, it is understood and agreed that the provisions of the Securities Investor Protection Act of 1970 may not protect the lender with respect to loaned securities hereunder and that, therefore, the collateral held for you may constitute the only source of satisfaction of Stifel's obligations in the event Stifel fails to return the loaned securities.

Late Charges – If transactions in your account result in a debit balance in your cash account and you do not make payment by the settlement date, you may be subject to interest charges.

Free Credit Balances – Customer Free Credit Balances may be used in this Firm's business subject to the limitations of 17CFR Section 240, 15c3-3 under The Securities Exchange Act of 1934. You have the right to receive from us in the course of normal business operations, upon demand, the delivery of: a) any Free Credit Balances to which you are entitled, b) any Fully Paid Securities to which you are entitled, c) any Securities purchased on margin upon full payment of any indebtedness to us. If you participate in Cash Management Accounts, the payment to you of a Free Credit Balance may be subject to the cancellation of any commitment made in respect to your account for the payment of checks, automated clearing house (ACH) payments, ATM Card or Point of Sale transaction charges, or other debit card transactions.

Option Accounts – 1) Commissions and other charges related to the execution of option transactions have been included on confirmations for such transactions, which have already been sent to you, and copies of confirmations are available upon request; 2) should you have any changes in your investment objective or current financial situation, you should advise your investment professional immediately; and 3) assignment notices for option contracts are allocated among client short positions pursuant to an automated procedure that randomly selects from all client short option positions those contracts that are subject to assignment, which includes positions established on the day of assignment. Additional information pertaining to the procedures used for random selection is available upon request.

Complaints – Complaints relating to your account(s) may be directed to Stifel, Legal Department, 501 North Broadway, St. Louis, Missouri 63102 or by phoning (800) 488-0970 or (314) 342-2000.

Lost Certificates – In the event your statement indicates that securities were delivered out of your account in certificate form and you have not received them, it is understood that you will notify Stifel immediately in writing. If written notification is received within 120 calendar days after the delivery date, as reflected on your statement, the certificate will be replaced free of charge. Thereafter, a fee for replacement may apply.

Dividend Reinvestment – (Optional) The dollar amount of Mutual Fund distributions, Money Market Fund income, or dividends on other securities shown on your statement may have been reinvested into additional shares. You will not receive confirmations for these reinvestment transactions. However, information pertaining to these transactions which would otherwise appear on confirmations will be furnished to you upon written request. In dividend reinvestment transactions, Stifel may act as your agent and receive payment for order flow. The source and nature of such payment will be furnished to you upon written request to Stifel or your introducing firm. If Stifel is currently a market maker in the eligible security, Stifel will purchase, as principal for you, additional shares at the opening market price.

Stifel Information – A Statement of Financial Condition of Stifel, Nicolaus & Company, Incorporated is available for your inspection at any of our offices, or a copy will be mailed to you upon request.

Investor Education and Protection – Under the Public Disclosure Program, the Financial Industry Regulatory Authority (“FINRA”) provides certain information regarding the disciplinary history of FINRA members and their associated persons via FINRA's BrokerCheck Hotline (toll-free (800) 289-9999) or on the FINRA website at www.finra.org, including an investor brochure that includes information describing FINRA BrokerCheck. Stifel, Nicolaus & Company, Incorporated is registered with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board (“MSRB”). Additional information may be obtained from the MSRB website at www.msrb.org, including an investor brochure that is posted on the website describing the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

ERISA Section 408(b)(2) Notice – For Service Provider Fee Disclosures under ERISA 408(b)(2), please see www.stifel.com/disclosures/ERISA. Please direct any questions you may have to your Financial Advisor.

Notification of Change in Circumstances and Availability of Investment Advisory Disclosure Brochures – In the event that there are any material changes in your financial situation, investment objective(s), risk tolerance, or instructions regarding your account(s), please promptly report such changes to your Financial Advisor to ensure that your investment advisory accounts are being managed based on the most current information. You should review Stifel's Form ADV Part 2A (Disclosure Brochure) for information and disclosures relating to Stifel's investment advisory services (available at: www.stifel.com/disclosures/investment-advisory-services/program-disclosures), including (but not limited to) a discussion of the various conflicts of interest to which our firm may be subject in the provision of investment advisory services to you.



2025 Calendar & Key

Color	Meaning
Red	Board Meeting
Green	Fundraising Event-all guests must purchase a ticket.
Blue	Appreciation Event-no purchase, just an RSVP.
Orange	Fundraising Campaign-share with your networks
Purple	HPLD Event that we support

Date	Event
2/3	Q1 Board Meeting
4/1	Library Giving Day
4/11	ReadCon
4/21	Annual Request for Funding Support Process Begins (Staff)
5/5	Q2 Board Meeting (Key Items: Audit, Committee Nominations, Event Information)
5/19	Summer Reading Adventure Registration Begins
6/2	Summer Reading Adventure Programming Begins
8/1	Summer Reading Adventure Programming Ends
8/15	Summer Reading Adventure Prize Redemption Ends
6/2	Innovation Luncheon Tickets and Sponsorships Open
8/4	Q3 Board Meeting (Key Items: 990, Strategic Initiatives, Volunteer Background Check Policy)
8/18	Annual Request for Funding Support Process Closes (Staff)
8/20	F&F Staff Start to Review Funding Requests
9/3	F&F Staff Complete Funding Request Reviews
9/8	Finance Committee Start to Review Funding Requests
10/8	Finance Committee Complete Funding Request Reviews
9/20	YES!fest
10/2	Innovation Luncheon
November	Friends Appreciation Events
11/01	End of Year Giving Begins (CGD, EOY, Giving Tuesday, Employee Giving)
11/3	Q4 Board Meeting (Key Items: Funding Priorities, Board Designated Funds, Nomination of New Members (if application was opened))
12/9	Colorado Gives Day
12/31	Last Day to Give in 2025



HPLD
Friends &
Foundation

Library Giving Day

April 1, 2025

Total Gifts

2024: \$1,375

- Average gift: \$125

2025: \$1,825

- Average gift: \$101.42

Total Donors

2024: 11

2025: 18

Donor Types

