



WORK SESSION - ORIENTATION

Wednesday, September 5, 2018

HPLD Administration Building

2650 9th St., Greeley, CO 80631

3:00 p.m.

1.0 ROLL CALL

Meeting called to order with the Pledge of Allegiance at 3:07 pm p.m.

Guests: Council Jeremy Rose

Secretary/ Treasurer/ At Large: Bob Grand

Vice-Chair/ Region 1: John Damsma (Absent)

Chairman/ Region 2: Rosalie Martinez

Region 3: Ken Poncelow arrived

Region 4: Dr. George Conger (Absent)

Region 5: Mary Heberlee (Absent)

Region 6: Joyce Smock

Staff: Dr. Matthew Hortt, E. Abby Yeagle, Kathy Webb, and Natalie Wertz

2.0 FOUNDATION OVERVIEW

2.1 History

Director Yeagle explained that the Foundation is set-up as 501 c3 charitable and tax-exempt purpose, for the purpose of supporting the High Plains Library District; the District does not support the Foundation.

2.2 Mission and Vision

HPLD Foundation supports the mission of the district, past goals were to set endowment goals. Former Foundation Board was looking to also solicit grants, individual donations, hold more special events and focus on investment earnings, this past year.

Discussion about how to solicit funds, grant applications and more the possibility of more golf tournaments throughout District ensued.

Dr. Matthew Hortt, Executive Director of High Plains Library District, discussed possibility of new Downtown Library perfect opportunity for endowment campaign, capital campaign and exploration of tax credit to donors.

Secretary/ Treasurer Grand spoke about need to support migrant workers, refugees and those to whom English is a second language.

Discussion was also held regard the projected drop in revenue where Northern Plains Library is concerned and how the Foundation can assist; DOLA grants were explored.



3.0 FOUNDATION BOARD ROLES AND RESPONSIBILITIES

- 3.1 Governance
- 3.2 Policies
- 3.3 Finance investment, donation
- 3.3 Fundraising, personal financial gift: Bob finds it personally
- 3.4 Public Relations- Bob should be in conjunction with the District

Trustee Grand expressed concern about disclosing personal bank records and discussion was held about in-kind donations, expressly time considerations. Director Yeagle addressed these concerns stating that the IRS 990 form asks specifically about these issues and spoke to Board compliance.

Chairman Martinez would like clarification of financial treasurer/ secretary roles .Would like to see Foundation expand into more partnerships; Colorado Gives Day, IRC, North Range Behavioral Health, etc.

Discussion was held about a possible Community Board/ Friends group which is more reflective of the diversity that is present throughout the HPLD District. Board voiced need for more of a feedback loop in terms for community engagement, suggested doing Strategic Planning *Community Conversations* for Foundation.

4.0 NEXT STEPS


Board collectively agreed to sign conflicts of interest policy/ roles and responsibilities at next Foundation Meeting

5.0 BOARD COMMENTS

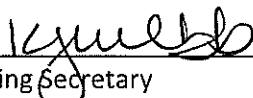
Comments were made throughout discussion; non-voting meeting.

6.0 ADJOURNMENT 5:05 pm

Approved this 26th day of November 26, 2018



HPLD Foundation Secretary/ Treasurer
Bob Grand



Recording Secretary
Kathy Webb