



## **BOARD OF DIRECTORS**

### **FOUNDATION MEETING**

**Monday, June 9, 2014**

**HPLD Administration and Support Services Building  
2650 W 29<sup>th</sup> Street, Greeley, CO 80631  
Follows HPLD Work Session**

#### **1.0 OPENING OF MEETING 4:45 pm**

##### **1.1. Roll Call**

Present: Lucile Arnusch, Chairman; Karen Rademacher, Vice-Chairman;  
Stan Sameshima

Excused: Jaci Maslowe, Secretary/Treasurer; Brian Larson

Staff: Janine Reid; Gail Craig; Andrew Romero; Dan Alcazar, Cindy  
Osborne, Karen Pelz

##### **1.2. Approval of Agenda**

The agenda was approved as presented.

##### **1.3. Approval of Minutes**

April 14, 2014 – The minutes were approved as presented.

#### **2.0 FINANCIAL REPORT**

##### **2.1. April financials**

Revenues year to date are approximately \$71,000 and expenditures are \$3000. Both fundraisers are showing activity. Dan Alcazar stated they expect a profit of \$13,000 on the Links for Literacy, being held September 21<sup>st</sup>, with an additional \$10,000 profit from Taste of Art, June 21<sup>st</sup>. He will be putting out a call for HPLD staff volunteers to help at the event.

##### **2.2. Board review of IRS Form 990**

Romero reviewed the document he recently submitted to the IRS that is required annually of non-profit organizations. Auditors previously prepared it but Romero has assumed that responsibility.

#### **3.0 ITEMS FOR INFORMATION/ACTION**

##### **3.1. Recruitment of Foundation Director**

Reid stated that her attempt to integrate the Foundation into general operations of the HPLD has been successful but a Foundation Director is

needed to help the Foundation move forward. A new job description has been written consolidating time spent on grants, special events and donations to 60%. The selection committee will consist of Reid, Kelli Johnson, an HPLD trustee and Cindy Osborne (staff liaison to the Foundation).

The Foundation Director will be an employee of the District, serve as the contact person for all staff in the beginning stages of project planning and will be working with both District and Foundation funds.

Reid recommended hiring a full time Foundation Director to start this fall as vacancy savings will cover the salary until 2015.

**Motion:** Karen Rademacher moved to approve the job description as presented and take the next steps in advertising and processing to fill this position.

**Second:** Stan Sameshima

**Discussion:** none

**Vote:** The motion passed 3-0.

#### **4.0 ADJOURNMENT 5:30 pm.**