



**High Plains Library District Friends & Foundation Board of Directors**

**Work Session**

**May 6, 2024**

**District Support Services**

**2650 W 29th Street, Greeley, CO 80631**

**4:00pm**

**1. OPENING OF MEETING**

**Meeting Opened At: 4:05 PM**

**1.1. Roll Call and Pledge of Allegiance**

Present via voice conference: Chair Teresa Nuñez, Vice-Chair Deana Lemos-Garcia, Secretary/Treasurer Julie Forland, Director Kelley Carmichael-Casey, Director Mandy Schnirel

Absent: Director Matthew Starr, Director Annie Epperson

Staff present: Foundation Director Niamh Mercer, Development Coordinator Christina Hardman, Friends & Foundation Associate Lauren Vanderlinden, Executive Director Matthew Hortt, Finance Manager Natalie Wertz

**1.2. Approval of Agenda (Action)**

**Motion:** Director Carmichael-Casey moved to approve the agenda as presented.

**Second:** Director Forland

**Vote:** Unanimously approved 5;0

**1.3. Public Comment**

No public comment.

**2. ITEMS FOR INFORMATION**

**2.1. 2019-2024 Strategic Plan Committee Summary (Information)**

Foundation Director Mercer presented recommendations from the Strategic Plan Committee to the Board.

**2.2. Friends & Foundation SWOT (Information)**

The Board completed a SWOT assessment of the Friends & Foundation's current operations.

### 2.3. Strategic Planning Timeline and Expectations (Information)

Foundation Director Mercer shared an estimated timeline with the Board for development and completion of the new Strategic Plan.

### 3. BOARD COMMENTS

Chair Nuñez was impressed by Foundation Director Mercer's Strategic Plan presentation and found it helpful to see the Foundation's trajectory laid out so clearly.

Vice-Chair Lemos-Garcia had no comment.

Director Forland shared that the Foundation staff and Board has been great to work with and is excited to see where the Foundation is headed.

Director Carmichael-Casey stated that even in the short time she has been on the Board, the Foundation's direction has been very clear. She noted that she believes the Foundation's mission is an important one, and thanked staff and leadership for running such a great organization.

Director Schnirel thought that the Strategic Planning presentation and SWOT exercise were great and reminded her that there will always be opportunities to improve while also reinforcing how much success the Foundation has achieved in the last few years.

### 4. ADJOURNMENT

**Motion:** Director Schnirel moved to adjourn the meeting.

**Second:** Director Carmichael-Casey

**Vote:** Unanimously approved 5;0

**Meeting Closed: 4:59 PM**

Julie Forland

Julie Forland (Aug 6, 2024 14:32 MDT)

Julie Forland, Secretary/Treasurer

08/06/2024

\_\_\_\_\_  
Date

Lauren Vanderlinden

Lauren Vanderlinden, Recording Secretary

8/06/2024

\_\_\_\_\_  
Date