



**High Plains Library District Friends & Foundation
Board of Directors
Regular Session
February 6, 2023
District Support Services
2650 W. 29th, St., Greeley, CO 80631
4:00pm**

This meeting will also be streamed virtually via GoToMeeting:

<https://www.gotomeet.me/NiamhMercer/hpld-foundation-board-of-directors-meeting>

OPENING OF MEETING

Meeting Opened: 4:07pm

1.1. Roll Call and Pledge of Allegiance

Present: Chairman Gerri Holton, Director Annie Epperson

Present via voice conference: Director Mandy Schnirel, Director Matthew Starr, Director Teresa Curtis, Director Brecken Arnold, Director Kelley Carmichael Casey, Secretary/Treasurer Julie Forland

Staff Present: Foundation Director Niamh Mercer, Development Associate Christina Hardman, Finance Manager Natalie Wertz, Executive Director Matthew Hortt, Carolyn Valencia, Naomi Nguyen, Amy Ortiz (via voice conference), Rick Medrano (via voice conference), AnaLicia Anastasi (via voice conference), Lisa Varra (via voice conference), Thomas Samblanet (via voice conference), Emily Schilling (via voice conference)

1.2. Approval of Agenda (Action)

Motion: Director Carmichael Casey moved to approve the agenda as presented.

Second: Director Schnirel

Vote: Unanimously approved 8;0

1.3. Approval of November 7, 2022 Minutes (Action)

Motion: Director Starr moved to approve the November 7, 2022 Minutes as presented.

Second: Director Carmichael Casey

Vote: Unanimously approved 8;0

1.4. Public Comment

No public comment.

2. ITEMS FOR ACTION/INFORMATION

2.1. Board of Directors Icebreaker (Information)

The Board of Directors shared what they are most looking forward to as a member of Friends & Foundation in 2023.

2.2. Board Designated Fund Report (Information)

Districtwide Events and Experience Supervisor Amy Ortiz provided a report on the 2022 Summer Reading Adventure Program. She stated the program made their attendance and completion goals. The 2023 theme is "All Together Now" to promote building community and teambuilding.

Ortiz provided a quarterly report on 2023 YES!fest. It will contain 25 exhibitors and 4 presenters. The Board Designated Funds may go towards a YES!fest tote bag and other marketing needs or incentives for the September 16th 2023 event.

Ortiz provided a quarterly report on the 2023 Greeley PopUp Pride which takes place on June 10th. Board Designated Funds may be used for a Food Truck and supplies. Members of the queer community have thanked the library for providing a safe inclusive event.

M.O.V.E. Librarian Carolyn Valencia provided a quarterly report on Widening the Window. She stated that they are working on video testimonials for marketing the program. She is grateful for the platform that the District has provided. Valencia stated that the program has been a real life-changer for some of the participants and that they are able to engage in some critical conversations. Chairman Holton stated that it's a very innovative program and there are not many programs like this.

Teen Services Librarian Emily Schilling gave a quarterly report on 100 Books Before Graduation. She stated that students as early as middle school have until Graduation to read 100 books. Incentives will be handed out after each 25 books.

Chairman Holton asked where Outreach is taking the program.

Schilling stated that Outreach will provide marketing materials and prizes at all their book stops.

Library Director AnaLicia Anastasi provided a quarterly report on Northern Plains Public Library's Summer Reading Adventure. She stated it's the largest program in Ault as in a small town like Ault there are not many summer programs. With the funding, they are increasing the teen participation. She stated they are hoping the prizes will get the kids in the door.

Foundation Director Niamh Mercer provided a quarterly report on behalf of Jana Teal on the Carbon Valley Regional Library's Nature Play Space. She stated the Foundation is preparing to apply for grants for the space. They have ordered their shed that was paid for by Board Designated Funds and it will arrive in March. Grant funds will hopefully provide rest of needs for the space.

Adult Services Librarian Lisa Varra provided a quarterly report on the Annual Juried Art Show at Erie Community Library. She thanked the Board for providing the art show funds. She stated the art show began in 2020 and is designed to build community. The funding from the Board provides a participation award and music at the art show.

Library Director Naomi Nguyen provided a quarterly report on the Platteville Power Project of which the Board Designated Funds paid for the change from florescent lighting to LED. The LED lighting is mostly completed. She stated the patrons have commented on the change. She thanked the Board for the funds. She stated that the other part of the project, the parking EV Station, is at a standstill but that Foundation Director Mercer is helping her find grants.

Director Curtis asked Nguyen what started the need for these items.

Nguyen stated that over the pandemic Nantes investments weren't doing well and a Nantes Board Member suggested solar panel. She stated that they could serve the community better and in addition they always wanted a parking lot for their library.

Director Curtis stated that she has been to the Platteville library a few times and it would be nice to have a parking lot there.

Library Director Thomas Samblanet provided a quarterly report on the Fort Lupton Capital Project. He thanked the Foundation for supporting the new facility and stated they broke ground on the new library last June. The new facility will be 14,000sqft. He stated most funding from the Board Designated Funds is for the canopy outside of the library. Grand opening is in early June. Foundation Director Mercer shared that they are selling bricks for a brick walk until March 24th.

2.3. Introduction of New Members (Information)

Director Curtis introduced herself and stated that she has been involved with HPLD for several decades. She has wanted to be with the Foundation Board of Directors for several years.

Director Epperson introduced herself and stated that she is a faculty member at the UNC library. She is fascinated by process and is looking forward to how she can be of service.

Director Schnirel introduced herself and stated that she goes to the library every week with her two young boys. She has experience in PR, fundraising, and event.

2.4. Board of Directors Orientation (Information)

Foundation Director Mercer provided the new members of the Board with an orientation.

2.5. Nomination of Officers (Action)

Motion: Director Starr moved to accept the nomination of officers.

Second: Director Arnold

Vote: Unanimously approved 8;0

Director Curtis will now be referred to as Chairman Curtis and Chairman Holton is now Vice Chair Holton.

2.6. Nomination of Committees (Action)

Motion: Director Carmichael Casey moved to accept the nomination of committees.

Second: Director Arnold

Vote: Unanimously approved 8;0

3.FINANCE REPORT Natalie Wertz, Finance Manager

Finance Manager Natalie Wertz provided an updated Foundation Finance Report to the Board.

4.FOUNDATION REPORT Niamh Mercer, Foundation Director

4.1 2022 Foundation Summary

Mercer shared the 2022 Foundation Summary.

4.2 2023 Calendar and Development Plan

Mercer shared the 2023 Calendar and Development Plan with the Board

4.3. Staffing Updates

Mercer shared about Christina Hardman's promotion and our new hire who will be in attendance next meeting.

5. BOARD COMMENTS

Vice Chair Holton stated she is thankful for the information received today and that the coordination of volunteers is a huge undertaking.

6. ADJOURNMENT

Motion: Director Carmichael Casey moved to adjourn the meeting.

Second: Director Starr

Vote: Unanimously approved 8;0

Meeting Closed: 5:42pm

Christina Hardman

Christina Hardman

Recording Secretary

06/14/2023 19:19 UTC

Julie Forland

Julie Forland

06/14/2023 22:13 UTC